



What's Up

❖ Fall/Winter 2020 ❖

**A Roxbury Tenants of Harvard Association publication.
Find out about virtual and in-person opportunities
happening in your community.
This edition covers offering through January**

**Chinese, Russian, and Spanish editions of What's Up are available at
the RTH Community Center and Resident Service.**

請到 RTH 社區中心領取 What's Up 的中文版本

Копию **What's Up** на русском языке можете взять в
Community Building на 2ом этаже.

What's Up esta disponible en Español en el RTH Edificio
de la Comunidad, en el segundo piso.

ROXBURY TENANTS OF HARVARD ASSOCIATION, INC. (RTH) MISSION STATEMENT

Roxbury Tenants of Harvard (RTH) seeks to develop and maintain safe and affordable housing for low and moderate-income people of diverse backgrounds in the RTH / Mission Hill Neighborhood, and to improve the quality of life for its residents. We achieve this through property management, construction and rehabilitation of properties, provision of social and education services, workforce development and community activism. As one of the oldest grassroots tenant organizations, we dedicate ourselves to defending the right to quality, affordable housing for people of all races and cultures as well as promoting tenant empowerment through active tenant participation in leadership and development.

RTH Winter Session (10 Week Session)

Day	Start Session	End Date
Monday	January 10 th	March 28 th
Tuesday	January 11 th	March 15 th
Wednesday	January 12 th	March 16 th
Thursday	January 13 th	March 17 th
Friday	January 14 th	March 18 th
Saturday	January 15 th	March 19 th
Sunday	January 16 th	March 20 th

RTH Holiday Schedule

Please note the following schedule changes for upcoming holidays

New Year's Day	January 1 st	Friday	Closed
Martin Luther King, Jr. Day	January 17 th	Monday	Closed
President's Day*	February 21 st	Monday	Closed

* Designated Floating Holiday

Announcements/Community 11
Community Education & Job Training..... 13
Education & Resource Center (ERC) at the Betty Powers Library & Computer Center 16
Youth Education & Workforce Development 18
RTHCC Welcome Center 19
Health & Wellness..... 20
Resident Services..... 23
Senior Services 25
Family Programs 27
Teen Center 28
Sports & Enrichment Programs..... 29
Employment Opportunity 32
RTH Directory 38

RTH EXECUTIVE OFFICES

11 New Whitney Street
617-232-4306 ext. 103
Hours of Operation: **By Appointment Only**
Mon-Fri 9:00am - 5:00pm

RTH COMMUNITY CENTER

20A Vining Street
617-232-4306 ext. 200
Hours of Operation:
Saturday 10:00am - 6:00pm
Sunday 10:00am - 3:00pm
Mon thru Fri 7:00am - 7:00pm

MISSION PARK / TRINITY MANAGEMENT

835 Huntington Avenue
617-566-0707
Hours of Operation:
Mon-Fri 9:00am - 5:00pm

RTH PROPERTIES/TRINITY MANAGEMENT

747 Huntington Avenue
617-232-5910
Hours of Operation:
Mon-Fri 9:00am - 5:00pm

RESIDENT SERVICES

Parks Community Building
2 New Whitney Street 2nd Floor
617-232-4306 ext. 305
Hours of Operation: **By Appointment Only**
Mon, Wed, Fri 9:00am - 5:00pm
Tue, Thu 10:00am - 6:00pm

SENIOR SERVICES

805 Huntington Avenue
617-232-4306 ext. 700
Hours of Operation: **By Appointment Only**
Mon thru Fri 9:00am - 5:00pm

RTH RESOURCE CENTER LIBRARY / COMPUTER CENTER

25 Mission Park Drive 617-232-4306 ext. 601
Hours of Operation: **By Appointment Only**
Mon-Fri 9:00am - 6:00pm
Sat 9:00am - 5:00pm

SECURITY OFFICE

835 Huntington Avenue
617-731-6972
Hours of Operation: Daily/24 Hours

ANONYMOUS CALL TIP LINE

Telephone: 617-232-0436

Please call if you have any concerns about health, safety, or security

**** If you see something, say something! ****

Dear RTH Residents,

Happy New Year!

As we prepare to begin 2022 Programs and Events, we find many things are not what we expected! High levels of vaccination in our area had led us to hope we could return to ‘normal’ in-person programming - only to have those hopes dashed by delta Omicron and other rising Covid-variants. We are, however, committed to using technology and creativity to continue our programming as safely as possible.

Where possible, virtual and hybrid programming will be offered. For in-person activities, social distancing, masking, and increased ventilation will allow us to continue more safely. While the CDC has determined there is little-to-no transmission from touch surfaces, we will continue to do extra cleaning and sanitizing.

Pre-registration will continue to be required for most programs and events. This allows us to adjust spaces and programming to ensure social distancing for in-person programming, and help us maintain quality for virtual and hybrid offerings. Please see the registration page for details.

Most of our departments are open by appointment only, or have limited walk-in hours. Please don't be discouraged from reaching out to us! This is only another way we are trying to offer the best service we can, in the safest possible way.

We encourage and applaud your continuing efforts to protect yourself, your family, and your community, by following guidelines from the Center for Disease Control:

COVID-19 Helpful Tip - Domestic Travel

- Delay travel until you are fully vaccinated.
- Check your destination's COVID-19 situation before traveling
- Wearing a mask over your nose and mouth is required in indoor areas of public transportation
- Do not travel if you have been exposed to COVID-19, you are sick, or if you have tested positive.
- If you are not fully vaccinated and must travel, get tested both before and after your trip.

Thank you for your understanding and patience as we continue to offer programs and events in a format that helps keep you and your family, the staff, and our community healthy and safe.

Sincerely,

Karen

Karen T. Gately
Executive Director

ENJOY HOLIDAY TRADITIONS AND PROTECT YOUR LOVED ONES | COVID-19 |

Accessible version: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/this-holiday-season.pdf>

The best way to keep your family and friends safe is to get vaccinated.



Wear a mask in public indoor settings if you are not fully vaccinated, have a weakened immune system, are in an area of high transmission.



Avoid crowded, poorly ventilated spaces.



If you are sick or have symptoms, don't host or attend gatherings.

Delay travel until you are fully vaccinated.



www.cdc.gov/coronavirus

Safety & Sanitation Measures - For Your Protection

As we prepare & head into 2022, we want to share with you some of the steps we are taking to offer phased in Programs and Services following safety protocols and guidelines outlined by the CDC, the Commonwealth of Massachusetts & local health authorities:

Facemasks - All RTH, Trinity Management, Securitas staff, as well as vendors, will be required to wear mask or cloth face covering while on the campus and in the various common areas. Residents will be required to wear mask or face coverings to participate in RTH programming.

Cleaning and Sanitation - Mission Park Facilities will continue with the cleaning and disinfecting of the common spaces; additionally, staff will be assigned to cleaning program spaces between use. Restrooms will also be receiving cleanings throughout the day. RTH Program Staff will clean and disinfect program materials in-between uses, as well as their own personal workspaces, and are being asked to clean common office and breakroom equipment after each use. In addition, RTH offices and designated program spaces are being sprayed disinfected weekly. Mission Park Facilities has also installed extra efficient filters to air handling systems, which will be changed more frequently, which will allow the air conditioning system to bring in fresh air throughout the day.

Social Distancing - During this time, all indoor spaces and program spaces will be used at limited capacity, allowing ample social distancing between staff and program participants. Class size capacity is determined using State and local guidelines, as well as CDC recommendations and as such may change as the situation evolves. Programs will be held outdoors whenever possible, and those hosted indoors will have the benefit of small group size and using spaces where fresh air can be introduced. Class sizes are limited to maintain 6-8 feet of distance between participants.

Hand Sanitizer - will be made available at all program locations

Vaccinations & Boosters - The CDC continues to encourage everyone to get vaccinated in order to protect your families, loved ones and our communities.

RTH Program Safety Guidelines

At Home Self-Check Required Daily Health Screening Before Attending RTH Programming

An important aspect of keeping program participants and program space safe is required daily health screenings of program participants and staff. These policies are discussed below. Notwithstanding these new procedures, the privacy and confidential health information of all program participants is critically important. Participants should feel comfortable that private health information will not be shared with other employees and will be utilized solely for the purposes of mitigating the spread of COVID-19 in the workplace.

- a. Program Participants who are sick **may not attend programming.** Program participants must review for the following symptoms, **before** attending a program.
 - Cough;
 - Shortness of breath or difficulty breathing;
 - Fever;
 - Chills;
 - Sore throat;
 - Muscle pain; and/or
 - Loss of taste or smell.

- b. If the participant has been in close contact in the past 72 hours either with someone with a confirmed case of COVID-19, or with someone that is awaiting test results for COVID-19 we will also ask that the participant remain away from the programs for 14 days.

Three Ways to Register for a Programs & Events at RTH

(First Come First Serve)

Option 1: Register Online

- Email (welcomedeskstaff@roxburytenants.org)
- Provide your name and phone number (mandatory)
 - You will receive a email confirmation
- We will call you 24 hours in advance if you register for a class that is already full

Option 2: Register In-Person

(NO same day registration for classes, must be done 24 hours in advance)

Please come to the RTHCC Welcome Desk to register

- Monday thru Friday 7:30am - 6:45pm
 - Sunday 11:00am - 2:00pm

Option 3: Register By Phone

Please call the hotline at 617.232.4306 ext. 200

- Sunday 11:00am - 2:00pm
- Monday thru Friday 8:00am - 6:00pm



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY



PRESCHOOL LEARNING EXPERIENCES

Boston Universal Pre-Kindergarten And Open Preschool Spaces

The RTH Early Education Center is providing comprehensive school readiness and high quality services for families in Boston. Our program is designed to address children's cognitive, social-emotional, physical, and nutritional needs in addition to supporting the needs of your family. Our Preschool classroom is a warm and nurturing environment where children learn through discovery and routines. The UPK Classroom will use the BPS Focus on K1 Curriculum. Both classrooms use Pyramid Model for Social Emotional Development. The Universal Pre-Kindergarten Program runs from 8:30 -3 with no cost to the families with Boston Residency with an option of fee based extended day. Our preschool classroom is open our regular hours: 7:30 am to 5:30 PM

Spaces are limited: Apply today!

HOW YOU QUALIFY FOR UPK SPECIFIC CLASSROOM

- Children must be 4 years old prior to September 1st
- Live in the city of Boston

WHAT YOU'LL NEED TO APPLY:

- Documentation of your child's age
- Proof of Boston Residency
- **All Vouchers Accepted for both classrooms.**



RTH Early Education Center

82 Fenwood Rd. Boston MA. 02115

Contact:

Program Director – Brenda Powers bpowers@ymcaboston.org

617 851 8226

Announcements/Community

Booster Shots

The CDC has recommended booster shots for previously vaccinated adults 16-years and older. As new variants circulate, and cold weather drives us indoors, we strongly encourage our Residents, Staff and Vendors to get their booster shot. Vaccines continue to be our best protection against Covid-19.

Boosters – and initial vaccine doses – are available locally and at no cost to you. In addition to CVS, Walgreens, and Brigham & Women’s Hospital have appointments available through their Patient Gateway.

If you need assistance scheduling an appointment online, Call Us!

Leave a message at: 617.232.4306, x300 (**English**), x307 (**Chinese**), x308 (**Russian**) or x309 (**Spanish**) and someone will return your call to help you schedule an appointment.

Don’t wait! The Health of the RTH Community depends on as many of us as possible getting vaccinated and boosted.

Walk & Talk with RTH Executive Director Karen T. Gately

Where: Meet at RTHCC Lobby

Age: All ages

Join Karen on a walk around the neighborhood - Learn something new about your community and upcoming opportunities being offered at RTH! **RAIN OR SHINE - Dress for the Weather!**

Francis Street Garden

Hours: Daily 7:00am to Sunset

The Francis Street Garden, located at 42 Francis Street, is open for the community’s quiet enjoyment. The garden has a keypad to access the Garden. If you are visiting the Garden for the first time, please call your Management Office for the code.

The garden will remain locked when snow/ice create a slippery hazard.

To ensure a safe and enjoyable experience for all of our guests, please respect our neighbors by following these guidelines:

- All ages are welcome
- Please show common courtesy to fellow guests by not using profanity or engaging in unsafe, illegal, disruptive, or offensive behavior
- This a smoke free zone. Enjoy the clean air
- Alcoholic drinks and illegal substances are not allowed
- For your safety, please don’t bring glass containers into the garden
- Pets, except service animals, are prohibited
- Please leave the garden as you found it and take all your trash with you

Thank you for your cooperation & enjoy the garden!

RTH Committees and Volunteer Opportunities

Looking for an opportunity to become involved in your community? What skills or interest would you like to share? We hope you will become engaged, learn about RTH and what makes us so unique. Join us as we work together on projects and issues of interest. We need a range of skills, backgrounds, experiences that will help the committees with its work. Consider joining a committee or volunteering. Interested? Watch for flyers announcing dates and times of meetings.

Fresh Truck Mobile Truck

Date: Wednesday

Time: 3:00pm - 6:00pm

Where: Outside the Parks Community Building

Fresh Truck is on a mission to strengthen communities by getting fresh food to the households that need it most.

Please stop by our truck to purchase fresh fruits and vegetables for you and your family to enjoy. If you would like to participate in the **Fresh Truck Lottery** please stop by Levinson Tower by 1:25pm on Wednesdays.

Fresh Truck Online ordering

You order fruits and vegetables online and pick up on Wednesdays between 3pm and 6pm. Please call Laura Adams at (617) 232-4306 ext. 700 if you are interested in ordering online from Fresh Truck.

Trinity Management Quick Recertification Tips



Old Neighborhood And Mosaic

cvalencia@trinitymanagementcompany.com

Office Phone: 617-232-5910

Mission Park

contactus@missionpark.com

Office Phone: 617-566-0707

- All Annual Recertification interviews will be conducted by phone. A staff member will call you to make an appointment.
- All adult members aged 18+ must be present at the time of the phone interview.
- Please do not write on verifications, SS or SSI letters, paystubs, bank statements or any other document that you are providing to the office to complete your recertification.
- Photos of documents are not accepted.
- Appointments in the office are only made for signing the new rents (leases).
- All adult members must provide a photo ID at the time of their appointment in the office.
- If you have any questions about your rent, balance owe, missing documents, status of your certification, Rent Café, please call or email the office.
- Residents are responsible to provide the necessary documentation to complete their certification.
- Communication with the office can be by walk in, phone, email, or fax.

Community Education & Job Training

Learn bike mechanics and cycling safety!
Onsite at RTH - basic bike repair workshops taught by experienced bike mechanics

For youth and adults who are interested in acquiring basic bike mechanics skills while learning about bike safety, proper helmet fitting, and gaining urban cycling skills and experience while exploring the bike paths of Boston

What: bike rides on the Emerald Necklace bath paths and beyond

When: Saturdays 11:00am - 1:00pm March 19th - Jun 18th
Youth Bike Club and community riders

Meet at the halfcourt in Mission Parnext to the pool

- Mandatory bike safety checks before rides ABC- air, brakes, chains. All riders must wear helmets.
- All youth must have a signed permission slip from parent or guardian
- All adult riders must have signed waiver

What: Bike repair workshops

When: Saturdays 2:00pm - 3:00pm

- March 19th - learn to fix a flat
- April 16th - learn to adjust and lube a bike chain
- May 21st - learn to adjust bike brakes
- June 18th - learn to true a wheel

This program is free, space is limited. Don't have a bike? We have a limited number of bikes to loan out, register early to reserve a bike. We also have a limited selection of new youth helmets available for FREE.

Mandarin Classes for Youth - online ZOOM

When: September 26th 2021 - June 19th 2022

Time: Sundays 2:30 pm to 4:00 pm

Enrollment is still open. Enroll today!

Two levels - beginners and intermediate/advanced (by permission of instructors)

Grades 1- 7

\$150 tuition plus \$20 class materials fee - RTH residents

\$175 tuition plus \$20 class materials fee - non-residents

All fees paid by check or money order only. Contact xzhou@roxburytenants.org to register or pick up application at the RTH Resource Center.

Sewing with Julia

Learn to Sew! Sewing for Adults & Mature Teens

Date: All classes run 10 weeks 8 weeks of lessons, 2 of group project workshop

Time: 6:30pm - 8:30pm all classes

Where: Flynn Kitchen

Cost: \$25 RTH residents; \$50 Mission Hill residents; \$150 non-residents

Mondays: Intermediate Sewing Techniques
Next class starts January 10th

Tuesdays: Beginners – next class starts January 11th

Fridays: Ongoing Advanced Sewing Workshop -
by permission of instructor- next cycle starts January 14th

- Learn the basics of how to use a sewing machine, how to read a pattern, and how to create simple garments in our beginner's class.
- Practice and learn how to add a zipper, measure for curtains, make pillows, etc. in part 2-techniques class
- Continuing and advanced sewers complete individual projects with the help of a professional designer/seamstress in our Sewing Workshop
- Use our machines or bring your own.
- Classes are limited to 6 due to COVID social distancing recommendations
- Fee paid by check or money order at registration; register at the RTHCC Welcome Desk

RTH/BWH Believe and Achieve Scholarship

RTH residents are eligible for up to \$10,000 to attend accredited post-secondary job or career training programs or college (up to and including bachelor level).

Applications are available at the RTH Resource Center (former Library & Computer Center, Duggan Building), the RTHCC Welcome Desk, or by contacting Roxanne at rhaecker@roxburytenants.org if you would like an application emailed to you.

Learn and Earn Adult Internship

Ages: Adults 18 +

This 12-week program provides a quality work experience that will help you prepare for entry level jobs or gain seats in programs such as Training, Inc, BEST Hospitality, and Jewish Vocational Services.

Interns earn a \$200 stipend per month working 10 hours per week in an RTH program department. Opportunities include package delivery, program and event set up, office help and desk coverage, and more. Program placements are limited during COVID, but there are still some exciting opportunities! Email Roxanne rhaecker@roxburytenants.org for an application or more information .

Now is a great time to begin or continue your studies. Don't let COVID slow your pursuit of learning and practicing new skills!

ESOL - English for Daily Living

Date: January 11th- June 14th

Tuesday and Thursday evenings Time: 7:30pm - 9:00pm

Where: RTH ASP Green Room

Ages: Adults 18 +

Cost: FREE, registration required (Class limited to 8)
Register at the RTHCC Welcome Desk

Learn and practice practical English that will help you navigate doctor's office visits, grocery shopping, calling for appointments, making inquiries or placing work orders, etc. Email rhaecker@roxburytenants.org or call RTH Resource Center 617-232-4306 ext. 601 to enroll

ServSafe Food Handlers Certification Classes

Date: Online class. To be arranged individually. Class & test typically take 2-3 hours to complete.

Time: Online modules completed at student's convenience

Age: 16 +

Cost: Residents: \$10 refundable fee (upon receiving certificate), Available in English, Spanish, and Chinese

Do you want to work in a restaurant or for a catering service? The ServSafe certification is for you!

The ServSafe Food Handler program covers five key areas:

- Basic food Safety
- Personal Hygiene
- Cross-contamination & Allergens
- Time & Temperature
- Cleaning & Sanitation

RTH requires all staff and volunteers who serve or prepare food for or at community events to have this training. The class and certification is free if you are a volunteer or Community Events Committee member. Note that ServSafe courses are offered online only. If you need computer or internet access, we are happy to arrange computer access time for you at the Resource Center. Email rhaecker@roxburytenants.org or call the Resource Center 617-232-4306 ext. 601 to enroll.

Homework Help

When: Monday - Friday throughout school year except BPL school vacations

Time: 4:00pm - 6:00pm

Where: ONLINE and in person (limited number of slots available. Please register quickly to reserve a place.

Grades: 1- 8

Cost: Free for RTH residents

ZOOM classroom Link is provided upon registration. Registration, which includes basic information about student's academic needs, is required. Register at RTHCC Desk. Tutors from local colleges help students complete homework online in a virtual ZOOM classroom. *We are providing limited in-person homework help this coming semester (January through June.) All students must wear masks and follow our COVID classroom guidelines.*

Please contact Carmen Torres at

ctorres@roxburytenants.org or (617) 232-4306 ext. 206

Education & Resource Center (ERC) at the Betty Powers Library & Computer Center

The RTH Resource Center

When: Monday - Friday, 9:00am - 6:00pm
Saturdays, 9:00am - 12:00pm
Saturdays, 1:00pm - 5:00pm

Offering faxing, coping & printing services, computer & internet access, technology classes & workshops, and a small book lending library for RTH residents - all ages.

Resident Services staff are available to translate letters and help fill out forms Saturdays 9:00am - 12:00pm.

Computer and internet access 2-hour blocks of time may be reserved by appointment. Patrons must wear a mask and practice social distancing while in the center. Walk-ins will be turned away if the center is at capacity - avoid disappointment! Call 617-232-4306 ext. 601 to make an appointment

Saturday is Smartphone Day!

When: Saturdays, Jan 15th, 22nd, 29th, Feb 5th, 12th
Time: 1:30pm
Age: 18+

Smartphone Basics. Learn to set up and maintain your phone, use the most common functions & features

Learn to Use QR Codes. What are QR codes? Quick Response codes are the bar code looking blocks you see everywhere - including RTH flyers. Learn to use your smartphone to register for RTH classes, activities, and events quickly and conveniently

Learn to ZOOM! Everyone is doing it!

Who: Small classes (6 maximum); Masks required
Age: 18+
Morning session - Tuesdays, starting January 11th
10:00am - 11:00am
Afternoon session - Thursdays, starting January 13th
1:00pm - 2:00pm

Shop online for groceries (and just about everything else!), visit your doctor via telehealth & telemedicine services, fill prescriptions, visit family & friends, attend classes, committees, and community meetings...and more! Register by calling 617-232-4306 ext. 601 or at Resource Center Desk

Tech Goes Home Community Basics Distance Learning Online Courses (Zoom)

English - Mondays, 6:00pm to 9:00pm, February 7th, 14th, 21st, 28th, Mar 7th

Each participant must completed 15 hours to earn a new Chromebook. Must be 18+ to qualify.

Online tools to help you live, learn, earn, and play! The curriculum is focused on fundamental digital skills and designed to help you access powerful online resources - shopping online, using Boston Public Library online resources, staying in touch with your child's school and teachers, family and friends, accessing resources, telehealth appointments, and more.

Please register at the Resource Center desk or xzhou@roxburytenants.org You may also call 617-232-4306 x 601 for more information on Tech Goes Home.

Bridging the Digital Divide - Silver Techies (Zoom)

When: Jan 13th - Mar 17th

Thursday, 6:30pm - 8:30pm

Technology has become an increasingly vital tool to stay connected to each other and to access goods and services, medical care and doctor's visits. Silver Techies is a computing skills class designed especially for seniors, offering a weekly 2-hour ZOOM class for 10 weeks and an optional Silver Techies Computer Club weekly online club meeting. Register at the Resource Center desk or bmooss@roxburytenants.org

Technology Clubhouse - STEM Programs

Who: 8-12 year olds

Cost: Free

MINECRAFT EDU is a game-based learning platform that promotes creativity, collaboration and problem-solving in an immersive digital environment. Kids learn basic coding concepts while building and exploring digital worlds. Used by educators world-wide and taught by award winning EMPOW Studios don't miss out! 10 seats in each 10 week class-**register now**.

Minecraft Exploration – Minecraft isn't just for video gamers! Create your own Minecraft world with fun features like animated characters and collaborate with friends to build together. Kids keep their digital files so they can keep building after class

Minecraft Class (10 Weeks)

When: Jan 14th - Mar 18th

Fridays, 4:00pm – 5:00pm

Jan 15th - Mar 19th

Saturdays, 11:00am - 12:00pm

Practice Sessions: Tech Clubhouse open access for to practice Minecraft skills

When: Jan 15th - Ongoing

Saturdays, 12:00pm – 1:00pm

Limited Seating available, Please register at the Resource Center desk if interested in participating. Pick up an application at the Resource Center front desk or contact rhaecker@roxburytenants.org for more information.

Don't let COVID slow your pursuit of learning and practicing new skills!

Take free courses online at the Boston Public Library including ESOL, Citizenship, computer classes, test prep courses, Tech Goes Home tutorials, get research and homework help, listen to concerts, or talks by famous authors and scholars.

You can download eBooks and audio books with Overdrive and Kindle, stream movies, TV shows, eBooks and comics or use Hoopla to download to your mobile device, many other free platforms and resources for children, teens, and adults available free at Bpl.org/online-resources

Set up an account at BPL.org with your library card number. Don't have a library card? If you are a MA resident, you can register for an e-card online

Please contact the Resource Center with suggestions, questions, or to arrange individual sessions. We are here to help you access resources!

Youth Education & Workforce Development

Learning in Training (LiT) Clubs

When: January 19th – June 1st

Time: Wednesdays, 4:30pm - 6:00pm

Who: 10-17 year olds

Clubs meet once a week and youth earn a monthly stipend for their work, learning skills and taking on leadership in the clubs.

- Baking Club
- Babysitting Club
- Bike/Repair Club
- Computer/Tech Club
- Garden Club
- Sewing Club

Applications accepted on a rolling basis, clubs accept 6 youth in each session. Details will be shared in the interview! (schedule may change) Apply by January 14th for the Winter session and by March 4th for the Spring session at: <https://bit.ly/rthyouthwork2021>

Career Exploration

Date: January 27th

When: 4:00 – 5:00pm, (Zoom)

Who: 14-18 year olds

Learn about Facilities and Maintenance work, and some of the trades RTH contracts with to maintain our housing!

Email jlewis@roxburytenants.org to sign up by today.

Youth Jobs Rally

When: February 24th

Time: Thursday

Who: Youth of all ages

March to State House and advocate for funding to support youth with your state legislators! Email for more information and to register: jlewis@roxburytenants.org

Youth Jobs Fair

When: February 23rd

When: Wednesday

Who: 14-18 year olds

Find out about opportunities to work and try out different types of jobs with our partners. Update your resume, get interviewing practice and tips, meet and network with potential employers and apply for summer jobs! Email for more information and to register:

jlewis@roxburytenants.org

Also check partner websites directly for application access:

- youth.boston.gov
- abcdyouth.net or for summer: summerworks.net

Individual Youth Workforce Coaching sessions

Who: 14-24 year olds

Individual meeting to connect youth with job trainings, opportunities to work in local businesses or with partner programs, refresh resumes with latest work experience, and practice interviewing. Email Jen at jlewis@roxburytenants.org for an appointment.

RTHCC Welcome Center

Reminders

Check-In:

Due to the need for security and safety, children 10 and under will need to be accompanied by an adult age 18 and above unless they are signed up for programs or classes. Everyone must check-in at the welcome desk. All members and guests must check-in; program participants must also sign in.

FOB Scanning:

All members aged 13 years and older will need to swipe their FOB at the welcome center desk upon arrival. FOBs are not transferable. Loaning an FOB to another person may result in the loss of membership privileges. Program participants and visitors must sign-in on the attendance roster. Children ages 10-12 years old will get an access keycard.

Access Keycard 10-12 years old:

All members aged 10-12 years old will get an access key card instead of an FOB key. All members ages 10-12 years old will need to scan their keycards at the welcome center desk upon arrival. Keycards are not transferable. A loan of a keycard to another person may result in the forfeiture of membership privileges.

Visitors and Guests:

RTHCC currently does not allow visitors and guests.

Locker Rooms (day use only):

Adult locker rooms on Level 1 in the Wellness Center are for individuals ages 19 years and up. Youth and family locker room on the G level is for youth 18 years and under and their parent or guardian. Children in grades one and up must use the gender-appropriate locker room. RTH Community Center members and program participants are responsible for securing their lockers with their own padlocks. Locks left on overnight are subject to removal!

Dress Code:

Appropriate clothing and footwear is required. Street clothing, street shoes, open-toe shoes/sandals, and barefeet are not permitted in the Fitness Center or Group-Exercise classes (barefoot classes excepted).

Inclement Weather:

During inclement weather, RTH reserves the right to close the Community Center or cancel classes at any time if we determine the safety of our members, participants, and/or staff is at risk. If a class is canceled due to inclement weather, we will make every effort to run a make-up class.

Food/Drinks:

Allowed in designated areas only.

Health & Wellness

Fitness Orientation

Date: By Appointment scheduled at the Welcome Desk
or call (617)232-4306 ext. 200

Ages: 13+

This is a new required safety standard for all those using the Fitness Center. We want to ensure the safe use of equipment as well as identify needs of the participants in order to help us better meet the needs as well as design programs to improve your overall fitness level in the most effective way possible.

The Fitness orientation will include a series of assessments of the five components of physical fitness: Cardiovascular, Endurance, Muscular Strength, Flexibility and Body Composition. This information will be used by staff to design and help you implement an exercise program to best meet your needs. Assessment data will be collected to help you track your fitness journey.

Healthy Moves

Date: Monday, Wednesday, Friday

Time: 10:00am - 11:00am

Where: RTHCC Main Studio

Age: 55+

This exercise program was developed for seniors to enable them to stay healthy and fit. We will work on improving strength, endurance and flexibility. Included is a pre and post assessment to help track your progress. There is a key socialization component as well, which helps enable seniors to remain interactive with their peers. At the end of each session, we will have a celebration luncheon. Each participant will receive a certificate and a special prize.

Yoga

Date: Tuesday

Time: 11:00am - 12:00pm

Where: RTHCC Main Studio

Age: 16+

Yoga is a group of physical, mental, and spiritual practices or disciplines that originated in ancient India, aimed at controlling and stilling the mind, and recognizing the detached 'witness-consciousness' as untouched by the activities of the mind and mundane.

Zumba Gold

Date: Wednesday

Time: 5:30pm - 6:10pm

Where: RTHCC Studio

Age: 55+

Zumba Gold is a lower-intensity version of the typical Zumba class and was designed to meet the anatomical, physiological and psychological needs of seniors. Perhaps Zumba Gold will provide a suitable option for older adults seeking alternative means of reaching their exercise goals.

Zumba

Date: Wednesday

Time: 6:15pm - 7:00pm

Where: RTHCC Studio

Age: 16+

Zumba is a fitness program that combines Latin and international music with dance moves. Zumba routines incorporate interval training - alternating fast and slow rhythms - to help improve cardiovascular fitness.

Muscle Work

Date: Thursday
Time: 6:00pm - 7:00pm
Where: RTHCC Studio
Age: 16+

Consists of high volume (reps) and low resistance (weight) exercises to target major muscle groups of the body. The class utilizes handheld dumbbells and bands to promote muscle function, strength, and endurance.

Tabata

Date: Tuesday
Time: 6:00pm - 7:00pm
Where: RTHCC Studio
Age: 16+

This class is a moderate-high intensity interval training with alternating fun, high energy cardio exercises and short duration of rest in between.

Fall Prevention

Length: Jan 11th-Mar 15th
Date: Tuesday, Thursday
Time: 12:15pm - 1:00pm
Where: RTHCC Wellness Floor
Age: 55+ (Capacity: 10)

This is an 10-week, twice a week progressive functional training program. Every class will build on the ones before. The goal of this class is to increase performance in activities of daily life. The program focuses on developing stable movement patterns, muscular strength, and increased cardiorespiratory fitness. This program encourages seniors to do more than merely workout to live, this program encourages seniors to work out to thrive.

Tai Chi

Date: Monday, Tuesday, Thursday, Friday
Time: 9:00am - 9:45am
Where: RTHCC Wellness Floor
Age: 16+ (Capacity: 12)

This is an Chinese martial art practice for defense training, meditation, and health benefits. It is sometimes call shadowboxing. Sophia Deng will be conducting this class, she has over a decade of experience in practicing and teaching the art form.



Salsa

Date: TBA
Time: TBA
Where: RTHCC Studio
Age: 16+ (Capacity: 12)

Salsa is a Latin dance associated with the music genre of the same name. Salsa is a combination of Mambo, Pachanga, and Rumba. Learning Salsa has a huge cardio, and coordination benefit associated to it. It is also fun to learn. Maria Batine will be the instructor for this class. She has over 7 years of dance experience as well as experience teaching group exercise classes for adults, and older adults.

Step

Length: Jan 3rd -Mar 15th

Date: Monday, Tuesday

Time: 4:00 pm – 6:00 pm

Where: RTHCC Studio

Age: 6-17 yrs (Capacity: 30)

Stepping is a form of percussive dance in which the participant's entire body is used as an instrument to produce complex rhythms and sounds through a mixture of footsteps, spoken words and hand claps. Jekema Waltower, who is a certified youth advocate and professionally trained dancer will be conducting this class. This class will have a self-development component. The participants will get the opportunity to work on self-esteem, mindset, and growth. This class be spit into two groups, ages 6-12 and ages 13-17.

Traditional Chinese Umbrella Dancing

Date: Wednesday

Time: 9:00am - 9:45am

Where: RTHCC Studio

Age: 16+ (Capacity: 15)

This is a very popular folk dance and was very popular during the Han Dynasty in China. The dance originated from a district in China well known for making umbrellas.

Child Watch

Dates: Tuesday and Thursday

Time: 5:30pm - 7:45pm

Ages: 6 weeks - 12 years

Where: RTHCC

RTH offers care for your child while adults participate in various RTH programs, events, and activities. ***Must sign up 24 hours in advance.***

Resident Services

We can assist with a wide range of services and facilitate connection to agencies like Social Security, SSI, SSDI, Food Stamps, Meals on Wheels, and Health, Medicare, prescription drug programs, move making, home health and budgeting and much more. Please call to see how we can assist you.

Translation & Interpretation Services

Flynn Kitchen

When: Tuesdays, 10:00am - 12:00pm

Resource Center

When: Saturdays: 9:00am - 12:00pm

Age: All

Cost: Free

Translation services are available for Chinese, Russian, and Spanish speaking residents. You may have mail translated; management and facilities notices interpreted and discuss issues important to you with members of the RTH Resident Services Staff.

Fall 2021 Cleaning Workshops

Where: Parks Community Building

Cost: Free

Time: 6:00pm - 7:30pm

Dates: Monday, April 4th : DIY method to clean the oven, refrigerator, and bathtub

Tuesday, April 5th : Preparing for unit inspections

Come and shared with other residents about the stress and success you experience with cleaning your units! The series will focus on the task of cleaning the oven, refrigerator, and bathtub. Share tips, ideas, and best kept secrets, while learning to make your own cleaning products. Residents attending two workshops will receive a basket of cleaning supplies! Contact: Marta Franklin, Resident Services Coordinator at 617-232-4306 ext. 304

Bed Bug Workshop

Date: March 15th (*Chinese*)

Time: 1:30pm - 2:30pm

Place: Flynn Kitchen

Date: May 10th (*English*)

Time: 1:30pm - 2:30pm

Place: Flynn Kitchen

Learn how to identify these pesky hichhikers and what to do if you have get them. You will learn how to prep for a treatment and best practices when delaing with your personal items. Space is limited to the first 15 residents to sign up. For more information, contact: Jingming Feng at jfeng@roxburytenants.org or (617) 232-4306 ext. 305

Resident Services Coffee Hour

Age: All

Cost: Free

Dates: *Thursday, January 20th*

Levinson Building 3:00pm - 4:00pm

Thursday, February 10th

Neville Building 3:00pm - 4:00pm

Thursday, March 10th h

Duggan Building 3:00pm - 4:00pm

Thursday, April 14th

Mosic Building 3:00pm - 4:00pm

Thursday, May 12th

Flynn Building 3:00pm - 4:00pm

Please come and join us at our coffee hours at our different buildings and meet our Resident Services Staff and learn about new programs and benefits and how we can assist you. We will have information about services at our table.

RTH Teen Groups

Boys

January 19th - May 19th

Thursday: 5:00pm - 6:00pm

Where: Parks Community Room

Age: 13-17 yrs old

Cost: Free

A fun and supportive teen group for teens to focus on social and emotional development. Teens will begin to learn and practice age-appropriate life skills including but not limited to:

- Job Readiness
- Leadership
- Advocacy and Community Agency
- Self-Care / Sexual Health
- Problem-Solving and Much More!

Setup for group will comply with all state mandated COVID standards issued by the Commonwealth. For more information, contact: Korrey Lacey-Buggs, Life Skills Specialist at klacey@roxburytenants.org or (617) 232-4306 ext. 310

Join Us at Parent Café

Dates: Tuesday, January 4th - March 8th

Time: 5:30pm - 6:30pm

Place: Flynn Conference Room

Age: Adults

Cost: Free

An evening with parents and caregivers to talk about the challenges and victories of raising a family. Small meal & childcare provided. For more information, contact: Korrey Lacey-Buggs, Life Skills Specialist at klacey@roxburytenants.org or (617) 232-4306 ext. 310

Senior Services

Seniors

We want to hear from you! What ideas do you have for daytrips? Do you have an idea for a new senior program? Any questions about services or programs, please call Laura Adams, Director of Senior Services (617) 232-4306 ext. 700 or drop by the Senior Drop-in Center, Flynn 7th floor.

Senior's Mystery Trips

Mystery Trips are exciting and adventurous! We give you a clue and suggest how to dress - you open yourself up to learn something new or explore a new destination. It's a great opportunity to meet new people and have fun with the ones you already know. The destination might be a mystery, but we promise, it will be worth the trip.

Date: **Wednesday, February 16th**
Time: 11:00am
Hint: Fun
Cost: \$15.00

Date: **Wednesday, March 23rd**
Time: 11:00am
Hint: Adventure awaits
Cost: \$15.00

For more information, contact: Laura Adams, Director of Senior Services (617) 232-4306 ext. 700

Senior Chat Programs

Seniors gather to socialize, play games, plan events, watch movies in the language of their choice, and enjoy talks or performances. You must register to attend. Please call the RTHCC at (617) 232-4306 ext. 200 to register for Joy Luck Club chat. The deadline to sign up is 2 days in advance of the chat.

Various Locations:

Joy Luck Club, Chinese language focus

Date: 1st and 2nd Friday of the month
Time: 1:00pm & 3:00pm
Where: Flynn kitchen, 1st floor

Russian Tea Room, Russian language focus

Date: 2nd Thursday of the month
Time: 5:00pm
Where: Parks Community building

Chit Chat Meeting, English language focus

Date: 2nd Tuesday of the month
Time: 1:00pm
Where: Senior Drop-In Center

Spanish Chat Meeting, Spanish language focus

Date: 3rd Friday of the month
Time: 12:00pm
Where: Flynn Kitchen, 1st floor

Taxi Coupons

Date: 1st Tuesday of the Month
Time: 12:00pm
Where: Flynn Kitchen, 1st floor
Age: Seniors, 60 +
Cost: \$5.00 for \$10.00 worth of coupons. 2 book limit

Discounted taxi coupons are available for Boston residents aged 60 and over. Coupons can be used in taxis licensed by the City of Boston. Seniors are allowed to purchase a maximum of two books of taxi coupons per month. It is a great idea to have a few books handy in case of an emergency.

Senior Monthly Shopping Trips

Market Basket

When: 1st and 3rd Tuesday of the month
Time: 9:30am
Where: Meet in Levinson Tower lobby at 9:20am
Cost: Free

Chinatown Shopping

When: 2nd and 4th Thursday of the month
Time: 10:00am
Where: Meet in Levinson Tower lobby
Cost: Free

Kam Man Supermarket Quincy, Ma

When: 3rd Thursday of the month
Time: 10:30am
Where: Meet in Levinson Tower lobby
Cost: Free

Monthly Shopping Trip to Mall

When: 2nd Tuesday of the month
Time: 9:30am
Where: Meet in Levinson Tower lobby at 9:20am
Cost: Free

Bingo

Monday 2:00pm Senior Drop-In Center
Thursday 2:00pm Senior Drop-In Center

Come early buy your Bingo cards grab a good seat and hang out with your friends. *No admittance into Bingo after 2:15 pm*

Arts and Crafts

Everyone is an artist. Our arts and crafts class welcomes all seniors, no experience necessary. Arts and Crafts classes consist of painting, jewelry, card design, ceramics, holiday crafts, floral designs, art history, drawing, and more. These classes are effective ways to reduce stress and maintain a healthy brain

Date: Wednesdays
Time: 11:30am - 1:30pm
Where: Flynn Kitchen, 1st floor

St. Patrick's Day Celebration

When: Thursday, March 17th
Time: 2:00pm
Where: Zoom

Our annual St. Patrick's Day celebration will be celebrated virtually on St. Patrick's Day, Thursday at 2:00pm. Join us for "Everything Green", look for flyers closer to the date! Please call the RTHCC Welcome Desk at (617) 232-4306 ext. 200 to sign up for this event.



Family Programs

Family Fun Afternoon **

Date: Saturdays
Time: 4:00pm - 5:30pm
Where: RTHCC
Ages: Families with children

A family-centered program is offered that encourages and supports family interactions with their children, dinner is offered.

Family Art Night **

Date: Wednesdays
Time: 5:30pm - 7:00pm
Where: RTHCC
Ages: Families with children

Families are allowed to take part in arts under the guidance of professional artists, the individuals can discover talents and develop skills that will provide them with lifelong enjoyment

Family Resource Fair

Date: February 5th
Time: 11:00am - 1:00pm
Where: RTHCC
Ages: Families with children

Families come and enjoy a fun-filled evening of activities while learning about resources that are available for children and families at RTH and the greater Boston area.

Family Movie Nights **

Date: January 22nd - February 19th
Time: 3:00pm - 5:00pm
Where: RTHCC
Ages: Families with children

Winter calls for taking your activities inside, forget the at-home movie nights and cramped-couch sitting this winter. Families can switch up their film-viewing experience by taking them indoors to RTHCC basketball court. It's a chance to sprawl out on sleeping bags, and hopefully get some giggles in with friends.

Child Watch

Dates: Tuesday and Thursday
Time: 5:30pm - 7:45pm
Ages: 6 weeks - 12 years
Where: RTHCC

RTH offers care for your child while adults participate in various RTH programs, events, and activities. ***Must sign up 24 hours in advance.***

RTH Kids Night Out **

Date: Saturdays, January 29th - February 26th
Time: 4:00pm - 5:30pm
Where: RTHCC
Ages: Families with children 6-12

Sign-up your kids to be dropped off for an evening of fun while parents get a little peace and quiet! Kids get active with group games, and plenty of fun and dinner.

***** Pre-Registration required 72 hours prior to program start time.***



Teen Center

Teen Center Drop-in Hours

Monday-Friday 3:30pm - 7:00pm

The Teen Center offers drop-in recreation to RTH teens during our daily operational hours. Drop-in activities include the use of our game room, (open gym times vary as well as our computer lab which has high-speed internet and is open and staffed during designated hours. We encourage ALL teens to stop by and enjoy our outstanding facility. **See details below**

Academic Homework Support

Monday-Thursday 4:00pm - 6:00pm

Teen Center Computer Lab Hours

Monday-Thursday 3:30pm - 6:00pm

Game Room Hours

Monday-Thursday 4:00pm - 6:00pm

Middle School Program

Parent and Youth Info and Registration meeting: Tuesday, February 8th at 5:30pm

Where: RTH Teen Center

Ages: Youth in 6th, 7th, or 8th grades

Cost: Free

Open to middle school youth, this program provides homework support, workshops, relationship-building, and vacation week activities during the school year, 3:00pm - 6:00pm, Monday-Friday.

Teen Half Court

Date: Mondays and Wednesdays

6:00pm - 6:45pm

Date: Tuesday and Thursday

5:30pm - 6:45pm

Where: RTHCC Gymnasium

Age: 13-17 yrs. old

Attention teenagers, are you looking for something to do? Get together with your friends for pick-up games of basketball.

RTH Teen ONLY Night Out

Date: Fridays-Saturdays

Time: 5:30pm - 9:45pm

Where: RTHCC Gymnasium

Age: 13-17 yrs. old

Cost: Free

Come hear about resources, shoot around on the basketball court, play games, listen to music, and hang out with friends, and eat tasty, yummy healthy food!

Sports & Enrichment Programs

Creative Builders

Date: February 19th - March 19th

Time: 11:00am - 12:30pm

Where: RTHCC

Age: 3-5 yrs. old

Calling all inventors, builders, and designers, come and build some awesome creations with us! We will create our own designs and make structures using building blocks, recyclable materials, and many other interesting items. Healthy Snack provided.

Taekwondo

Date: Ongoing, Sundays

Where: RTHCC Gym

Age: 4-6 yrs. old - 11:30am - 12:15pm

7+ yrs. old - 12:30pm - 1:15pm

Cost: RTH Resident - Free/Non-Resident - \$25.00 *

Whether your kid is bursting with energy or shy in most social situations, martial arts can go a long way toward developing qualities and habits in your young ones that can last a lifetime.

Learn to Swim Program

Date: February 28th - April 17th

Where: YMCA (Huntington Ave.)

Age: All ages

Cost: RTH Residents - \$20.00

Safety first! Learn to swim lessons for all at one of the partnering pools. Contact the Welcome Desk to register.

Ping Pong for Adults

Date: Monday - Friday

Time: 7:30am - 9:00am

Where: RTHCC FOYER

Age: 18+

Play pick-up Ping-Pong anytime.

Ping Pong for Families

Date: Monday - Friday

Time: 7:30am - 9:00am

Where: RTHCC FOYER

Age: 18+

Play pick-up Ping-Pong anytime with your families.

Operation Snowsports/Ski lessons

Date: Saturdays, February 22nd - March 13th

Time: 11:00am - 6:00pm

Where: RTHCC

Age: 6-12 yrs. old

Cost: RTH Resident - \$10.00

In partnership with YES, RTH youth(s) get the opportunity to experience downhill skiing and snowboarding. The program includes equipment rental, a lift ticket, and a bus ride to one of New England's best skiing locations, and a ski/snowboard lesson.

Soccer Little Stars

Date: Saturdays

Time: 10:30am - 11:15am

Where: RTHCC Basketball Court

Age: 3-5 yrs. old

Cost: RTH Resident - \$0.00/Non-Resident - \$20.00

*Registration opens January 17th for residents and January 24th for non-residents.

This 12-week season will have practice/scrimmages mixed in throughout the season to allow greater development and continuous teaching! Games will be played on Saturday's at RTHCC.

Youth Skills & Drills Basketball

Date: Mondays and Wednesdays

Time: 5:00pm - 5:45pm

Where: RTHCC Basketball Court

Age: 6-12 yrs. old

Cost: RTH Resident - Free/Non-Resident - \$10.00 *

Dribbling, passing, shooting, rebounding, and defensive skills will be taught will have fun along with an actual game.

Traditional Chinese Dance (TCD) for Children

Date: Ongoing Sundays

Time: 10:30am - 12:00pm

Where: RTHCC Studio

Age: 6-12 yrs. old

Cost: RTH Resident - \$5.00/Non-Resident - \$20.00 *

A cultural art that expresses harmony, elegance, and fluidity through movement. It is for everyone that wants to work on flexibility and learn traditional Chinese dance techniques. Youth will learn to work together to create performances that show the beauty of this cultural dance.

Youth Basketball League

Date: Mondays and Wednesdays

Time: 6:00pm - 6:45pm

Where: RTHCC Basketball Court

Age: 6-12 yrs. old

Cost: RTH Resident - Free/Non-Resident - \$20.00 *

Registration opens January 17th for residents and January 24th for non-residents. This 12-week season will have

practice/scrimmages mixed in throughout the season to allow greater development and continuous teaching! Games will be played on Saturday's at RTHCC.

**Vaccination required for non-residents*

After School Program, K2 – 5th grades

Accepting Enrollments for Children ages 5-12

The RTH After School Program (ASP) is licensed as a School-Age Child Care program through the Massachusetts Department of Early Education and Care (EEC) and serves the needs of children 5-12 years. Our Program provides a safe, fun, friendly place for children with a wide variety of age-appropriate activities that promote learning and fun in an atmosphere where respect, teamwork, and a sense of community are valued. The mission of the RTH After School Program is to strengthen the academic achievement, social skills, and leadership development of school-age children from our diverse community. Our Program challenges the imagination, creativity, self-directed initiative in all children through activities that allow them to express their talents through exciting enrichment activities in science, computer, literacy, and math. Arts and crafts, cooking, sports and games, special guests, and field trips are all part of the fun. In addition, a healthy snack, dinner, and homework assistance is offered daily. A full-day program for school vacation is available for students. Children must be enrolled in K2-5th grades and ages of 5-12-year-old to participate.

RTH Resident Fees	\$33.00 weekly fee**
Sibling rate for Residents only/half price for a second child	\$12.00 weekly fee **

Vacation Fee: RTH Residents Fee: \$55.00/half price for sibling \$30.00**

Middle After School Program

The Middle School Program allows students to meet and engage with like peers and participate in enrichment programs that develop social and emotional learning. The program's primary goal is to continue inspiring a love of learning for students during the school year. Students receive homework assistance, tutoring as needed, and exciting hands-on workshops. The program also operates full-time during the summer months providing field trips and other enrichment opportunities.

Afterschool - 3:00pm-6:00pm
Location; RTHCC Teen Center
Grades: 6th-8th
Cost: Free

Vacation Weeks:

February: Closed: Monday, **Feb 21st (President's Day)** Program Date: February 22nd - 25th
Application available on Monday, January 31st, 2022

April: Closed: Monday, **April 18th (Patriots Day)** Program Date: April 19th -April 22nd
Application available on Monday, March 14th, 2022

For more information or to sign up, contact: Afterschool Program Site Coordinator, Ms. Xue at xwu@roxburytenants.org or (617)232-4306 ext. 402

*** New rates effective 2022*



Employment Opportunity

Accountant

Position Summary: Assist the Controller of RTH with the day-to-day finance & accounting responsibilities. Essential Duties & Responsibilities: include a host of day-to-day accounting related tasks including tracking of deposits and certain costs, reconciliation of Balance Sheet and Income statement accounts, managing the simple purchase order system, assisting with accounts payable, etc.

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education/Experience: An associate degree in Accounting or an Accounting Certificate earned from an accredited college is required, a bachelor's degree in accounting preferred; and one to two years of accounting experience is required.

Language Ability: Ability to read, analyze, and interpret general financial business questions. Ability to write reports, business correspondence. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

Math Ability: Ability to apply the appropriate level of math to allow the candidate to analyze financial data produced for accuracy.

Reasoning Ability: Ability to define problems, collect data, establish facts, and draw valid conclusions. Computer Skills: To perform this job successfully, and individual should have experience with Microsoft Word, Microsoft Excel, accounting software (SAGE preferred & Microsoft Outlook).

Other Skills: The candidate must be resourceful, efficient, a self-starter with a sense of urgency. They must work independently, seeking answers to questions before asking for assistance. The candidate must be team player, willing to work with others to get the job done.

Employment Application:

If interested in learning more about this position, submit resume to: Patricia Haran, RTH Controller pharan@roxburytenants.org.



Basketball Court Monitors

Position Summary: Oversee athletic facilities, including participants and equipment, as well as assisting with sports classes, ensuring the emphasis in RTH program is always on participation, inclusion, fun and fair play.

Essential Duties & Responsibilities: Weekends and afternoons Oversee athletic facilities, including participants and equipment.

Qualifications: High School Diploma or GED. Experience playing or coaching basketball games. Comfortable working with all age groups and the ability to sit, stand, walk, reach, climb and lift up to 50 pounds.

Education/Experience: High School Diploma or GED.

Language Ability: Bilingual a plus

Computer Skills: Proficient in basic computer skills by having knowledge and ability which allow you to use computers and related technology.

Math Ability: Proficient Basic math skills are those that involve making calculations of amounts, sizes or other measurements.

Employment Application:

If interested in learning more about this position, submit resume to: May Vaughn, Director of Youth & Family Services mvaughn@roxburytenants.org or 617-232-4306 ext. 201



Afterschool Group Leaders

Position Summary: The After School Group Leader was established for the purpose(s) of helping students develop and strengthen academic, physical, and social skills by aiding and tutoring to students in the afterschool program. Incumbents will be responsible for providing academic tutoring and enrichment programming (i.e., poetry, art, drama, music, dance etc.) for designated groups of up to twenty students: and organizing and providing recreation activities. Incumbents will work under the direction of the site designee.

Essential Duties & Responsibilities: Develop and lead varied, multi-subject activities for youth that are enriching and age appropriate (e.g., arts education, STEM, community engagement, physical education, etc.).

- Provide supervisory care for a group of 5-12 youth during remote learning and activities. Groups are currently staffed with 2 Group Leaders per 13 children due to increased individualized attention.
- Attend professional development training and meetings that occur during non-program hours, as required.
- Ensure safety of all participants during structured and unstructured time.
- Assist with preparation of snacks and other program functions (e.g. clean-up, meal time, transitions, etc.).
- Provide positive role-modeling, reinforcement and behavior modification when necessary.

Education/Experience:

- Must be at least 18 years old and meet one of the following:
- Have a Bachelor's or Associate's degree and have three months of experience working with school age children.
- Have a high school diploma or equivalent and six months of experience working with school age children including three months of supervised experience at a school age child care program.
- Have nine months of experience with school age children including three months of supervised experience at a school age child care program.

Language Ability: Bilingual a plus

Math Ability: Proficient in basic math skills that involve making calculations of amounts, sizes, or other measurements. Competent in Core concepts like addition, subtraction, multiplication, and division.

Computer Skills: Knowledge and ability to use computers and related technology.

Employment Application:

If interested in learning more about this position, submit resume to: May Vaughn, Director of Youth & Family Services mvaughn@roxburytenants.org or 617-232-4306 ext. 201

Resident Services Manager



Position Summary: The Resident Service Manager's (RSM) mission is to enable residents to live as independently and self-sufficiently as possible while maintaining their dignity and autonomy by informing them of available resources, assisting them in obtaining the services they choose to use and advocating for the resident when necessary. The RSM is committed to working with people in a way that is nonjudgmental, non-intrusive, confidential and that promotes resident empowerment autonomy and dignity.

Essential Duties & Responsibilities: Following established professional standards of practice and code of ethics, the RSM works to:

- Increase the ability of residents to uphold lease obligations.
- Support efforts that enhance a resident's quality of life, empower them, and promote the resident's independence and self-sufficiency.
- Build healthy communities through the active participation and cooperation of the management team, community agencies and residents. Facilitate the provision of program support and/or intervention to stabilize families in need through coordination with community resources.

Qualifications: MSW required, LCSW preferred.

- Preferred candidate will be bilingual (Spanish, Russian or Cantonese/Mandarin and English)
- Excellent oral and written communication, organization, and time management skills.
- Experience working in an urban, community setting; preferably in housing Experience working with families of diverse ages, races, and abilities. Strong leadership and community building skills
- Understanding of resources in the Boston area and experience navigate through regional non-profit and government agencies
- Possess organizational, time management and problem-solving skills Knowledge of relevant state, federal and local resources, and agencies

Employment Application:

If interested in learning more about this position, submit resume to: Scott Amaral, Director of Resident Services samaral@roxburytenants.org or 617-232-4306 ext. 306

Resident Services - Administrative Assistant



Position Summary: Administrative Assistant duties and responsibilities include providing administrative support to ensure efficient operation of the office. Providing support to the director, manager, and coordinators through a variety of tasks related to organization and communication. Ability to effectively communicate ensuring that all administrative assistant duties are completed accurately and delivered with high quality and in a timely manner.

Qualifications: Excellent time management skills and ability to multi-task and prioritize work. Attention to detail and problem-solving skills. Excellent written and verbal communication skills.

- Strong organizational and planning skills and working knowledge of MS Office.
- High school diploma or equivalent. Ability to work in a fast-paced environment.
- Possess organizational, time management and problem-solving skills.
- Current CPR, AED, and First Aid certifications required.

Responsibilities: Welcome new residents and explains the RSC program as well as appropriate and available community resources, programs, and services.

- Welcome new residents and explains the RSC program as well as appropriate and available community resources, programs, and services.
- Provide general support to residents and visitors.
- Carry out administrative duties such as filing, typing, copying, binding, scanning and maintain and departmental filing systems
- Maintain supplies inventory by checking stock to determine inventory level; placing and expediting orders for supplies; verifying receipt of supplies
- Attend and participate in staff, programs, events and inter department meetings as directed.

Bilingual applicants preferred. Please forward cover letter and resumes to the contact listed below.

Employment Application:

If interested in learning more about this position, submit resume to: Scott Amaral, Director of Resident Services samaral@roxburytenants.org or 617-232-4306 ext. 306

Bi-lingual English/Cantonese Resident Service Coordinator



Position Summary: The Resident Service Coordinator's (RSC) will help enable residents to live as independently and self-sufficiently as possible while maintaining their dignity and autonomy by informing them of available resources, assisting them in obtaining the services they choose to use and advocating for the resident when necessary.

Essential Duties & Responsibilities: Following established professional standards of practice and code of ethics, the RSC works to:

- Increase the ability of residents to uphold lease obligations (timely rent payments, proper unit maintenance and quiet and peaceful enjoyment of the property for residents and neighbors).
- Support efforts that enhance a resident's quality of life, empower them, and promote the resident's independence and self-sufficiency.
- Build healthy communities through the active participation and cooperation of the management team, community agencies and residents.
- Facilitate the provision of program support and/or intervention to stabilize families in need through coordination with community resources.

Qualifications:

- Minimum 2 years Human Services or related experience, MSW preferred
- Excellent oral and written communication, organization, and time management skills
- Experience working in an urban, community setting; preferably in housing
- Experience working with families of diverse ages, races, and abilities Strong leadership and community building skills.
- Understanding of resources in the Boston area and experience navigate through regional non-profit and government agencies
- Knowledgeable about services available to assist people with a disability, housing, drug or alcohol abuse, domestic violence, or mental health issues. Some supervisory experience

Must be a bilingual Chinese Cantonese speaker

Employment Application:

If interested in learning more about this position, submit resume to: Scott Amaral, Director of Resident Services samaral@roxburytenants.org or 617-232-4306 ext. 306

RTH Directory

Executive Office - Neville House
11 New Whitney Street, 1st Floor

Karen T. Gately, Executive Director
kgately@roxburytenants.org 617-232-4306 ext. 104

Latoya Cromartie, Payroll Specialist
lcromartie@roxburytenants.org 617-232-4306 ext. 101

Lori Taylor, Senior Administration
ltaylor@roxburytenants.org 617-232-4306 ext. 107

Patricia Haran, Controller
pharan@roxburytenants.org 617-232-4306 ext. 106

Tara O'Ree, Executive Coordinator
toree@roxburytenants.org 617-232-4306 ext. 100

Juan Castillo-Then, Technology Specialist
jcastillo-then@roxburytenants.org 617-232-4306 ext. 103

Jun J. Xu, Technology Assistant
junx@roxburytenants.org 617-232-4306 ext. 105

Resource Center
25 Mission Park Drive

Front Desk: (617) 232-4306 ext. 601

Roxanne Haecker, Director of Community Education & Workforce Development
rhaecker@roxburytenants.org (617) 232-4306 ext. 603

Beverly Moss,
bmoss@roxburytenants.org (617) 232-4306 ext. 601

Jennifer Lewis, Youth Educational Services & Workforce Development Specialist
jlewis@roxburytenants.org (617) 232-4306 ext. 600

RTH After School Program Recreation Exploration Center
835 Huntington Avenue

Denise Watson, Director of Youth and Family Engagement Programs
dwatson@roxburytenants.org (617) 232-4306 ext. 401

Carmen Torres, Literacy Coordinator
ctorres@roxburytenants.org 617-232-4306 ext. 401

RTH Community Center
20A Vining Street

Welcome Desk: (617) 232-4306 ext. 200

May Vaughn, Director of Youth & Family Services
mvaughn@roxburytenants.org 617-232-4306 ext. 201

Chris Mitchell, Health & Wellness Director
cmitchell@roxburytenants.org 617-232-4306 ext. 203

Curtis William, Welcome Desk Administrator
cwilliams@roxburytenants.org 617-232-4306 ext. 202

Kendall William, Program Specialist
kwilliams@roxburytenants.org 617-232-4306 ext. 200

Nichelle Jenkins, Welcome Desk Coordinator
njenkins@roxburytenants.org 617-232-4306 ext. 200

Resident Services Parks Community Building
2 New Whitney Street 2nd Floor

Scott Amaral, Director of Resident Services
samaral@roxburytenants.org / 617-232-4306 ext. 306

Yelena Piliavsky, Resident Services Coordinator
ypiliavsky@roxburytenants.org / 617-232-4306 ext. 303

Marta Franklin, Resident Service Coordinator
mfranklin@roxburytenants.org / 617-232-4306 ext. 304

David Chen, Resident Services Coordinator
dchen@roxburytenants.org / 617-232-4306 ext. 302

Korrey Lacey-Buggs, Resident Service Coordinator & Life Skills Specialist
klacey@roxburytenants.org / 617-232-4306 ext. 310

Senior Services, Flynn House
805 Huntington Avenue, 1st Floor

Laura Adams, Director of Senior Services
ladams@roxburytenants.org / 617-232-4306 ext. 700